ADULT & FAMILY PROGRAM
ASSISTANT—Assist with implementing adult and family programming, and identifying new, exciting programs

SCHOOL/YOUTH PROGRAMS ASSISTANT—Assist with segments of the education programs, guide groups of children on trails with delivering existing educational information, assist w/developing and enhancing programs

SPECIAL EVENT PLANNING—Creating, planning, implementing, heading committees, collecting materials, setting up and hosting, etc.

RIVER TOUR ASSISTANT—Must be able to lift 60 lbs canoes with assistance to a height of 5' for loading and unloading, available 3rd Saturday of each month, be able to paddle a canoe or kayak for up to 3 hrs., learn/teach about river flora and fauna.

## CENTER ATTENDANT/INSIDE INTERPRETER (ROVING INTERPRETER) -

Conduct indoor and immediate area tours of the center, make visitors aware of programs and other aspects the center has to offer, welcome guests, be available for questions or suggestions on trails.

VOLUNTEER COORDINATION
ASSISTANT—Attract, direct
and train new volunteers, data entry, plan
volunteer events.

**PRODUCTION ASSISTANT**—Create materials, mailings, etc.

**DATABASE INPUT**—Attendance, mailing list, scheduling, and photo records, etc.

#### COMMUNITY RELATIONS

& OUTREACH VOLUNTEER—Represent the Oxbow at community events; give off site presentations to school groups, community organizations, etc.

**COMMUNICATIONS & MARKETING**—Assist with press releases, newsletters, brochures and web pages articles in handling and training of live exhibits.

**EXHIBIT/DISPLAY DEVELOPMENT** & **MAINTENANCE**—Research and share ideas for exhibits, maintain and identify improvements for existing exhibits, rotating exhibits, etc.

**FUNDRAISING**—Locating and writing grants, finding other sources, seeking donations, etc.

**OFFICE ASSISTANT**—Assisting with phones, filing, program prep, computer file management, web searches, etc.

#### **Environmental Resources**

A Division of Public Works Department 6120 Glades Cutoff Road Ft. Pierce, FL 34981 772-462-2526

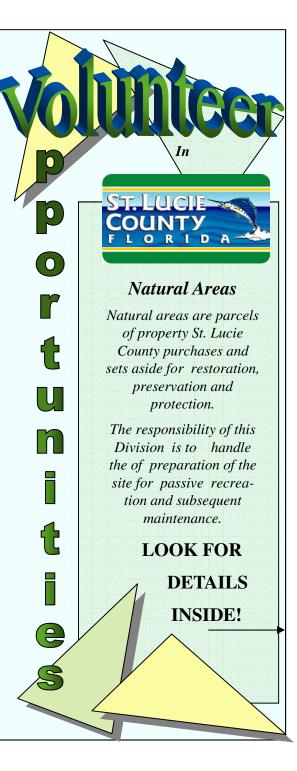
Website: www.co.st-lucie.fl.us/erd



OR
Oxbow Eco-Center

5400 NE St. James Drive Port St. Lucie, FL 34983 (772)785-5833

Email: oxbow@co.st-lucie.fl.us



We know, volunteers are

# "Very Important People" (VIP)

and without them, we could not accomplish goals we would like to attain.

**SO**, we are setting up a BRAND NEW phase of our Division as one of those LONG TERM GOALS!

If you are GOOD at thinking outside the box OR just need to keep your hands busy,

the Environmental Resources
Division and Oxbow Eco-Center
can use your help!

Because the program is still in it's infancy, you can also BE CREATIVE, and we will listen!

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> Website: www.co.stlucie.fl.us/erd OR Www.stlucieco.gov/erd



### Natural Area Volunteer Days!

An activity planned once a month between November and April to help spruce up our various sites. Workdays begin at 8 a.m. and work till you get tired but not past noon, lunch for those that stay! Call to join us!

#### **OPPORTUNITIES**

WORK KAMPER—Actually become a part of the

"Wilderness". This camper program assists staff with opening and closing gate at several sites, monitors trail for any potential hazards, meets people, opens and closes gates and oversees the kiosk publications for an approximate 20 hour work week. The pre-ferred stay on site is six months and amenities of site, water, sewer offset the zero fee camping. There are NO cablevision or telephone services available.

enforcement is unable to patrol on a daily basis. A volunteer may assist by routinely walking or bicycling a preserve to check for any unauthorized activity, maintenance needs or answer questions from hikers about the preserve. Each volunteer will be issued a t-shirt with proper identification and training.

GATEKEEPER—Is just like it sounds. There are many sites that have gates that need to be opened and closed at dawn and dusk, per County ordinance. Sites that need help are: Oxbow Eco-Center, Wildcat Cove, Queens Island, Indrio Scrub, Indrio Savannahs, Sheraton Scrub, St. Lucie Village Heritage Site and Ocean Bay.



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#### **OPPORTUNITIES**

TRAIL HIKE GUIDES—Assist staff in taking groups of people on guided hikes on each of the natural areas of Environmentally Sensitive lands. Learn the unique identifiers of each area and be able to convey to attendees. Training will be provided in current programs.

TRAIL STEWARD—You can select an natural area that appeals to you and help with trail and boardwalk maintenance, improve outdoor

amenities, stock kiosks, eliminate invasive exotics, monitor native plants and animals.

